

4

**APPROVAL OF
PREVIOUS
MINUTES**



Corporation of the Municipality of Calvin

REGULAR MEETING OF COUNCIL

Date: October 28, 2025

Time: 6:00pm

1355 Peddlers Drive, Calvin, ON

Attendance: Mayor Gould, Councillors Grant, Latimer (Teams), Manson, Moreton;

Staff: CAO Donna Maitland, and Deputy Clerk T. Araujo.

Regrets:

Guests:

1. CALL TO ORDER

Resolution Number: 2025-303

Moved By: Councillor Moreton

Seconded By: Councillor Grant

NOW THEREFORE BE IT RESOLVED THAT this October 28, 2025, Regular Meeting of Council be called to order @6:02 p.m. by Mayor Gould who indicates that quorum has been achieved.

Result: Carried

2. APPROVAL OF AGENDA

Resolution Number: 2025-304

Moved By: Councillor Manson

Seconded By: Councillor Moreton

NOW THEREFORE BE IT RESOLVED THAT the Council for the Corporation of the Municipality of Calvin hereby approves the agenda as circulated with one change. The final reason for closed session be replaced with Personal matters about an identifiable individual (s,239(2)(b)).

Result: Carried

3. DECLARATIONS OF PECUNIARY OR CONFLICT OF INTEREST - NONE

4. APPROVAL OF PREVIOUS MEETING MINUTES

Resolution Number: 2025-305

Moved By: Councillor Manson

Seconded By: Councillor Latimer

NOW THEREFORE BE IT RESOLVED THAT the minutes for the Regular Council Meeting of October 14th, be approved as presented and circulated.

Result: Carried

5. DELEGATIONS TO COUNCIL - NONE

6. BUSINESS ARISING FROM PREVIOUS COUNCIL MEETINGS

Resolution Number: 2025-306

Moved By: Councillor Manson

Seconded By: Councillor Moreton

WHEREAS during the October 14th, 2025 Regular council meeting, Public Works Superintendent Report PSW-2025-21 was Carried without a Mover;

THEREFORE for recording purposes the Public Works Superintendent has provided a report for Council, Report PSW-2025-21;

AND THEREFORE, be it resolved that Council accepts the report.

Result: Carried

7. CONSENT AGENDA ITEMS FOR INFORMATION PURPOSES

Resolution Number: 2025-307

Moved By: Councillor Moreton

Seconded By: Councillor Manson

- 7.1 CAO report to Council – CAO36-2025–AMCTO Fall 2025 Meeting
- 7.2 Town of Cobalt-Request for Extension of Certification Deadlines
- 7.3 Township of Springwater Resolution C371-2025 Elect Respect Pledge
- 7.4 FONOM commend collaboration to protect jobs, families, and regional stability
- 7.5 AMO President's Board Update Sept 2025
- 7.6 CAO report to Council – CAO37-2025- Municipal Finance Officers Association Northern Workshop
- 7.7 Letter to Min Todd McCarthy from Mayor Roy TOW re Blue Box Collection and Impact to Small Business 2025 October 17
- 7.8 Kap Paper - Federal Announcement - Oct 17 2025 – NOMA FONOM
- 7.9 AMO Policy Update-Bill 56 Introduced, Building Code Amendments
- 7.10 Township of Zorra Resolution 16-10-2025 Elect Respect Pledge
- 7.11 CAMSAFE
- 7.12 CAO Report to Council: CAO42-2025 – Request for Proposals – Municipal Insurance Policies
- 7.13 Support the Township of Edwardsburgh Cardinal Resolution - Ontario Community Infrastructure Fund

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin hereby receive the Consent Agenda Items as presented and, move the following forward for discussion at the next meeting 7.13 Support the Township of Edwardsburgh Cardinal Resolution - Ontario Community Infrastructure Fund.

Result: Carried

8. ADMINISTRATIVE MATTERS:

8.1 Town of Mattawa Donation Request for NHL Alumni Hockey Game

Resolution Number: 2025- 308

Moved By: Councillor Moreton

Seconded By: Councillor Manson

WHEREAS the Municipality of Mattawa has requested a donation of \$500 to support the costs associated with hosting an NHL Alumni Hockey Game in January 2026,

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin agrees to make a \$500 donation towards this event.

Result: Defeated

8.2 CAO report to Council CAO38-2025: 2026 Municipal Elections – Association of Municipalities of Ontario Free Candidate training

Resolution Number: 2025- 309

Moved By: Councillor Moreton

Seconded By: Councillor Latimer

WHEREAS the Council for the Corporation of the Municipality of Calvin received CAO report 38-2025, 2026 Municipal Elections outlining free virtual training available to sitting council members, new and potential candidates;

AND WHEREAS this information has been posted to the Municipality's website and Facebook pages to promote the availability of said training;

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin accepts the report as received.

Result: Carried

8.3 Plympton-Wyoming Resolution-Conservation Fee Freeze

Resolution Number: 2025- 310

Moved By: Councillor Moreton

Seconded By: Councillor Latimer

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin supports the Town of Plympton-Wyoming-Conservation Reconsideration of the Fee Freeze Mandate and that a copy of this resolution as well as Plympton-Wyoming resolution be sent to the list of representatives provided by The Town of Plympton-Wyoming.

Result: Carried

8.4 CAO Report to Council 39-2025, Rural Ontario Municipal Association Conference 2026

Resolution Number: 2025-311

Moved by: Councillor Grant

Seconded by: Councillor: Moreton

WHEREAS Council for the Corporation of the Municipality of Calvin is in receipt of CAO report 39-2025, Rural Ontario Municipal Association Conference 2026,

NOW THEREFORE BE IT RESOLVED THAT Council approves the attendance of the CAO at the Conference;

AND FURTHER THAT, a maximum of 2 Council members be authorized to attend the Conference;

AND FURTHER THAT interested Council members notify the CAO of their participation prior to October 31st;

AND FURTHER THAT the CAO be instructed to make delegation requests to the Minister of Long Term Care (Ministry of Municipal Affairs and Housing (Municipal Disaster Relief Funding Application Criteria and Process), Minister of Solicitor General & Minister of the Environment, Conservation and Parks (current municipal disaster response responsibilities and financial implications).

Result: Carried

8.5 CAO Report to Council CAO40-2025: Backup Generator – Fire Hall

Resolution Number: 2025-312

Moved by: Councillor Grant

Seconded by: Councillor: Moreton

WHEREAS Council for the Corporation of the Municipality of Calvin is in receipt of CAO report 40-2025, Backup Generator – Fire Hall,

NOW THEREFORE BE IT RESOLVED THAT Council approves the purchase and installation of a backup generator at the fire hall funded through CCBF.

Result: Carried

8.6 CAO Report to Council CA041-2025: Banking Transition and Freightliner Refinancing – Caisse Alliance

Resolution No. 2025-313

Moved by: Councillor Moreton

Seconded by: Councillor Manson

WHEAREAS Council for the Corporation of the Municipality of Calvin received and discussed CAO Report 041-2025, Banking Transition and Freightliner Refinancing – Caisse Alliance;

And Whereas the Council for the Corporation of the Municipality of Calvin deems it necessary and expedient to open a bank account with Caisse Alliance for municipal financial transactions;

And whereas the Municipality of Calvin seeks to refinance the 2024 Freightliner with Caisse Alliance under terms and conditions satisfactory to Council;

Now therefore be it resolved that Council for The Corporation of the Municipality of Calvin hereby authorizes the opening of bank accounts with Caisse Alliance, and that the necessary signing authorities be established in accordance with municipal policy;

Council further authorizes an application to Caisse Alliance for the refinancing of the 2024 Freightliner, under such terms and conditions as may be deemed appropriate and in the best interest of the Municipality;

The Mayor or Deputy Mayor and Chief Administrative Officer/Clerk-Treasurer are hereby authorized to execute all necessary documents and agreements on behalf of the Corporation to give effect to this resolution.

Result: Carried

8.7 CAO Report to Council CAO43-2025: Strategic Plan: Request for Council Direction

Resolution Number: 2025-314

Moved by: Councillor Manson

Seconded by: Councillor Latimer

WHEREAS Council for the Corporation of the Municipality of Calvin received, discussed and considered CAO Report 43-2025: Strategic Plan: Request for Council Consideration,

NOW THEREFORE BE IT RESOLVED THAT Council directs staff to proceed with the development of a Municipal Strategic Plan, to be funded through the Canada Community-Building Fund (CCBF), and/or ROD, FedNor;

AND THAT staff be directed to prepare a Request for Proposals (RFP) for Council's review and approval to retain professional consulting services to lead the strategic planning process;

AND THAT Council shall participate actively throughout the process, including approval of the RFP, consultation with the selected consultant, review of draft deliverables, and adoption of the final Strategic Plan upon completion.

Result: Carried

9. AGENCIES, BOARDS, COMMITTEES

9.1 North Bay Mattawa Conservation Authority – Councillor Moreton

9.2 East Nipissing Planning Board- Councillor Grant, Mayor Gould

9.3 Physician Recruitment -Mayor Gould

9.4 Mattawa Regional Police Services Board -Councillor Grant

9.5 Canadian Ecology Centre - Mayor Gould**

9.6 Cassellholme Exit Strategy- Mayor Gould

9.5.1 Resolution Number: 2025-315**

Moved by: Mayor Gould

Seconded by: Councillor Manson

WHEREAS the Canadian Ecology Centre (CEC) has been closed since the weather event in June 2025 and will continue to be closed into the foreseeable future;

AND WHEREAS the Mayor and CAO attended a meeting with the CEC management and chairperson to discuss the current state of affairs at the CEC where they requested landfill fees be halted until such time as they re-open;

AND WHEREAS a landfill agreement between the CEC and the Municipality of Calvin is paid up for the fiscal year (expiring Dec 31, 2025);

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin hereby approves the suspension of the annual landfill fee of \$2,500 for the Canadian Ecology Centre for the 2026 fiscal year, until such time as operations resume or Council determines otherwise;

AND FURTHER THAT tipping fees, as established by the Municipality's current by-laws, shall continue to apply;

AND FURTHER THAT the results of this resolution be communicated by the CAO to the Public Works Superintendent, the CEC management and Chairperson.

Result: Carried

9.5.2 Resolution Number: 2025-316**

Moved by: Mayor Gould

Seconded by: Councillor Moreton

WHEREAS the Canadian Ecology Centre (CEC) has been closed since the weather event in June 2025 and will continue to be closed into the foreseeable future;

AND WHEREAS the CEC currently holds an annual fire protection agreement with the Municipality of Calvin, at a cost of \$2,200 per year, for the provision of municipal fire protection services;

AND WHEREAS the CEC has requested the fees be halted until they re-open;

AND WHEREAS as a lessee operating on lands owned by the Province of Ontario and located within the Municipality of Calvin, lands for which the Province provides Payment in Lieu of Taxes (PILT), the Municipality's Fire Department has an obligation to respond to fire or emergency incidents occurring at the CEC property, regardless of occupancy status;

AND WHEREAS this resolution was drafted in consultation with the CAO and Fire Chief;

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin hereby waives the annual fire protection agreement fee of \$2,200 for the Canadian Ecology Centre effective the 2025 fiscal year and indefinitely thereafter, until such time as Council directs otherwise or a new fee-based agreement is established;

AND FURTHER THAT the waiver of the fee shall be conditional upon the CEC management meeting with the Fire Chief prior to December 1, 2025 to review applicable fire safety requirements and related regulations, and that the CEC comply with any such requirements within a timeframe established by the Fire Chief, whether or not the facility remains closed;
AND FURTHER THAT this resolution be communicated by the CAO to both the Fire Chief and the CEC management and Board Chair accordingly.

Result: Carried

9.6 Cassellholme Exit Strategy- Mayor Gould*

9.6.1 Resolution Number: 2025-317*

Moved By: Councillor Moreton

Seconded By: Councillor Manson

WHEREAS there is reference and incorporation of the Financing Agreement repeated throughout the Guarantee and Postponement Agreement between member municipalities and Infrastructure Ontario, AND WHEREAS it thus forms a part of the Agreement;
AND WHEREAS it is very odd that it did not form part of the original motion, bylaw and Agreement "package" in 2022;

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin directs staff to formally requests a copy of the Financing Agreement from both Cassellholme and Infrastructure Ontario so the Council for the Corporation of the Municipality of Calvin can complete the loop in their review and understanding of the obligation.

Result: Carried

Resolution Number:2025-318

Moved by: Councillor Manson

Seconded by: Councillor: Moreton

WHEREAS Council for the Corporation of the Municipality of Calvin has received updates from Council members who represent the Municipality on various agencies, boards and committees,
NOW THEREFORE BE IT RESOLVED THAT Council accepts the Agencies, Board, Committee verbal reports and/or minutes provided by Council members at this meeting.

Result: Carried

10. CLOSED SESSION

Resolution Number: 2025-319

Moved By: Councillor Grant

Seconded By: Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin move into Closed Session at 7:46 p.m. to discuss:

- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality (s. 239(2)(e))
- Advice that is subject to solicitor-client privilege, including communications necessary for that purpose (s.239(2)(f))
- Personal matters about an identifiable individual (s.239(2) (b))

Result: Carried

11. RETURN TO OPEN SESSION

Resolution Number: 2025-320

Moved By: Councillor Grant

Seconded By: Councillor Moreton

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin move back into Open Session at 8:39 p.m. and report that it discussed:

- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality (s. 239(2)(e))
- Advice that is subject to solicitor-client privilege, including communications necessary for that purpose (s.239(2)(f))
- Personal matters about an identifiable individual (s,239(2)(b))

Result: Carried

12. CONFIRMATORY BY-LAW

By-Law # 2025-46

Resolution Number: 2025-321

Moved By: Councillor Moreton

Seconded By: Councillor Latimer

NOW THEREFORE BE IT RESOLVED THAT By-Law 2025-46 being a By-Law to confirm the proceedings of Council be approved.

Result: Carried

12. ADJOURNMENT

Resolution Number: 2025-322

Moved By: Councillor Moreton

Seconded By: Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin now be adjourned @8:40 p.m.

Result: Carried

6

**BUSINESS
ARISING FROM
PREVIOUS
COUNCIL
MEETINGS**



CORPORATION OF THE MUNICIPALITY OF SOUTH HURON

322 Main Street South P.O. Box 759

Exeter Ontario

N0M 1S6

Phone: 519-235-0310 Fax: 519-235-3304

Toll Free: 1-877-204-0747

www.southhuron.ca

October 23, 2025

Via email: doug.fordco@pc.ola.org

Premier's Office

Room 281

Main Legislative Building, Queen's Park

Toronto, ON M7A 1A5

Dear Hon. Doug Ford,

Re: Ontario Community Infrastructure Fund

Please be advised that South Huron Council passed the following resolution at their October 20, 2025, Regular Council Meeting:

418-2025

Moved By: Aaron Neeb

Seconded by: Jim Dietrich

That South Huron Council supports the Township of Edwardsburgh Cardinal September 29, 2025, Resolution regarding Ontario Community Infrastructure Fund (OCIF); and

That this supporting resolution and originating correspondence be circulated to the Premier, Minister of Infrastructure, Minister of Municipal Affairs and Housing, Minister of Finance, MPP Thompson, AMO, OSUM, FCM, all Ontario municipalities.

Result: Carried

Please find attached the originating correspondence for your reference.

Respectfully,

Kendra Webster, Legislative & Licensing Coordinator

Municipality of South Huron

kwebster@southhuron.ca

519-235-0310 x. 232

Encl.

cc: Minister of Infrastructure Hon. Kinga Surma, kinga.surma@pc.ola.org;
Minister of Municipal Affairs and Housing, Hon. Rob Flack,
rob.flack@pc.ola.org; Minister of Finance, Hon. Peter Bethlenfalvy,
peter.bethlenfalvy@pc.ola.org; MPP Lisa Thompson,
lisa.thompson@pc.ola.org; AMO, resolutions@amo.on.ca; OSUM,
osum@osum.ca; FCM, resolutions@fcm.ca; and all Ontario Municipalities



EDWARDSBURGH CARDINAL

Phone: 613-658-3055
Fax: 613-658-3445
Toll Free: 866-848-9099
E-mail: mail@twpec.ca

P.O. Box 129,
18 Centre St.
Spencerville, Ontario
K0E 1X0

VIA EMAIL

Tuesday, October 14, 2025

The Honourable Doug Ford, Premier of Ontario
The Honourable Kinga Surma, Minister of Infrastructure
The Honourable Rob Flack, Minister of Municipal Affairs and Housing
The Honourable Francois-Phillipe Champagne, Minister of Finance
Association of Municipalities of Ontario (AMO)
Ontario Small Urban Municipalities (OSUM)
Federation of Canadian Municipalities (FCM)
The United Counties of Leeds and Grenville
All Upper- and Lower-Tier Municipalities in Ontario

Please be advised that at its Regular Council meeting held on Monday, September 29, 2025, the Council of the Township of Edwardsburgh Cardinal unanimously adopted the following resolution:

RESOLUTION: Ontario Community Infrastructure Fund (OCIF)

WHEREAS the Township of Edwardsburgh Cardinal acknowledges that municipal infrastructure—roads, bridges, water and wastewater systems—underpins public safety, economic vitality and quality of life in Ontario's rural and small urban communities;

WHEREAS the Ontario Community Infrastructure Fund (OCIF) was created in 2015 to assist small and rural municipalities facing infrastructure deficits that exceed their local revenue capacities;



EDWARDSBURGH CARDINAL

Phone: 613-658-3055

Fax: 613-658-3445

Toll Free: 866-848-9099

E-mail: mail@twpec.ca

P.O. Box 129,

18 Centre St.

Spencerville, Ontario

K0E 1X0

WHEREAS in 2022 the Government of Ontario committed to increase the annual OCIF envelope from \$100 million to \$400 million over a five-year term, with that commitment scheduled to expire at the end of fiscal 2026;

WHEREAS fixed funding levels amid rising labour, materials and climate resilience costs have eroded the purchasing power of the \$400 million envelope, jeopardizing municipalities' ability to deliver and sustain essential services without incurring unsustainable debt;

WHEREAS predictable, multi-year funding indexed to real-world cost drivers is critical for municipalities to develop, finance and execute long-term asset management plans, reduce emergency repairs and leverage complementary federal and private infrastructure financing;

WHEREAS the Township of Edwardsburgh Cardinal requires a steadfast provincial partner to extend and enhance OCIF beyond 2026, ensuring infrastructure resilience, fiscal sustainability and equitable access for all small and rural municipalities;

NOW THEREFORE BE IT RESOLVED THAT

1. The Township of Edwardsburgh Cardinal calls upon the Government of Ontario to extend the annual OCIF envelope at not less than \$400 million beyond its current five-year term ending in 2026, with no reductions in subsequent provincial budgets.
2. The Province be requested to index the total annual OCIF envelope—and each individual municipal allocation—to the Ontario Consumer Price Index (CPI), calculated on a calendar-year basis and disbursed in the first quarter of each fiscal year.
3. The Ministry of Infrastructure establish a new five-year OCIF funding framework that guarantees annual envelopes and allocation percentages by municipality, enabling long-term capital planning and stable cash-flow management.
4. The Province undertake a formal review of the OCIF allocation formula at least once every four years, incorporating current municipal asset management data, demographic projections, climate resilience metrics and rural equity considerations.
5. A dedicated contingency reserve equal to 5 percent of the annual OCIF envelope be created within the fund to address extraordinary cost escalations, emergency repairs or project overruns without reallocating core funding.



EDWARDSBURGH CARDINAL

Phone: 613-658-3055

Fax: 613-658-3445

Toll Free: 866-848-9099

E-mail: mail@twpec.ca

P.O. Box 129,

18 Centre St.

Spencerville, Ontario

K0E 1X0

6. The Ministry of Infrastructure publish an annual OCIF performance report—including program disbursements, allocation adjustments and reserve expenditures—in a transparent, publicly accessible online dashboard.
7. The Clerk of the Township of Edwardsburgh Cardinal forward this resolution to:
 - The Honourable Doug Ford, Premier of Ontario
 - The Honourable Kinga Surma, Minister of Infrastructure
 - The Honourable Rob Flack, Minister of Municipal Affairs and Housing
 - The Honourable Francois-Phillipe Champagne, Minister of Finance
 - Association of Municipalities of Ontario (AMO)
 - Ontario Small Urban Municipalities (OSUM)
 - Federation of Canadian Municipalities (FCM)
 - The United Counties of Leeds and Grenville
 - All upper- and lower-tier municipalities in Ontario

If you have any questions, please contact me at the email address below.

Sincerely,

Natalie Charette
Interim Clerk
clerk@twpec.ca

CAO Report to Council: CAO45-2025 – Follow Up to CAO43-2025 Strategic Plan – Request for Council Direction.

PURPOSE: To provide Council with a RFP for the development of a strategic plan, funding options to carry out the plan, and to receive next step directions.

BACKGROUND:

October 28, 2025 Regular Meeting of Council:

Resolution Number: 2025-314

Moved by: Councillor Manson

Seconded by: Councillor Latimer

WHEREAS Council for the Corporation of the Municipality of Calvin received, discussed and considered CAO Report 43-2025: Strategic Plan: Request for Council Consideration,

NOW THEREFORE BE IT RESOLVED THAT Council directs staff to proceed with the development of a Municipal Strategic Plan, to be funded through the Canada Community-Building Fund (CCBF), and/or ROD, FedNor;

AND THAT staff be directed to prepare a Request for Proposals (RFP) for Council's review and approval to retain professional consulting services to lead the strategic planning process;

AND THAT Council shall participate actively throughout the process, including approval of the RFP, consultation with the selected consultant, review of draft deliverables, and adoption of the final Strategic Plan upon completion.

Result: Carried

Business Arising from Previous Meeting:

1. Request for Proposals is attached for Council review and approval

2. -Funding options:

-CCBF 100% funding. No delay in project implementation.

-FedNor: The program currently has limited budget availability due to high demand. 2-staged application. Approximately 4-5 months' response time. 90% funding. No stacking with CCBF.

-Rural Ontario Development (ROD) Program: 50% funded. Application review period begins Feb 27/2026.

RECOMMENDATION TO COUNCIL

THAT Council directs staff to proceed with issuing the RFP for the development of a Strategic Plan fully funding by CCBF.



Donna Maitland October 30, 2025



Request for Proposals (RFP)

Municipality of Calvin – Strategic Plan Consulting Services

RFP Issue Date: November 12, 2025

RFP Reference: SPC-2025-01

Closing Date: December 15, 2025, 12:00 PM

1. Introduction

The Municipality of Calvin is a single-tier rural municipality located in the Nipissing District of Northeastern Ontario, with a land area of approximately 140 km² and a population of under six hundred residents.

The Municipality of Calvin is located in the Nipissing District of Ontario, nestled between North Bay and Mattawa along Highway 17. It is situated north of Algonquin Provincial Park, with the Mattawa River forming its northern border.

The Corporation of the Municipality of Calvin (the Municipality) is seeking proposals from qualified consulting firms to facilitate the development of a comprehensive 5-year Strategic Plan. This plan will serve as a roadmap for Council and staff to align community priorities, guide resource allocation, and achieve measurable outcomes over the coming years.

Council and staff will participate actively in the process. The Strategic Plan will support participation in regional economic development initiatives, improve transparency and accountability, and guide municipal decision-making for years to come.

Ideally, the Municipality expects this project to be completed by no later than May 31, 2026.

2. Purpose of the RFP

The purpose of this RFP is to retain a professional consulting firm to:

- Facilitate the creation of a Strategic Plan that reflects the Municipality's vision, mission, values, and priorities.
- Conduct detailed community analysis, including demographic, economic, infrastructure, and service assessments.
- Engage Council, staff, residents, stakeholders, and community organizations to identify shared goals and values.
- Develop measurable goals, strategies, and an implementation framework for the short and long term.
- Provide a high-quality, actionable plan that guides decision-making, policy, budgeting, and service delivery.
- Ensure the project is completed ideally, by no later than May 31, 2026.

3. General Statements of Scope of Work

3.1 Project Initiation

- Meet with the CAO to confirm objectives, timelines, and engagement expectations.
- Review municipal documents, policies, and previous planning efforts.

3.2 Community and Stakeholder Engagement

- Design and implement a consultation strategy for residents, businesses, and community organizations.
- Facilitate workshops, surveys, and focus groups as needed.

3.3 Data Collection and Analysis

- Gather and analyze demographic, economic, infrastructure, service, and other relevant community data.
- Identify community strengths, weaknesses, opportunities, and threats (SWOT analysis).

3.4 Strategic Plan Development

- Develop draft strategic priorities, goals, and measurable outcomes.
- Incorporate Council and staff input at key milestones.
- Produce a draft Strategic Plan with recommendations, implementation strategies, and reporting frameworks to the CAO and to Council.
- Incorporate any final revisions based on Council feedback.

3.5 Presentation and Finalization

- Present the final Strategic Plan to the CAO and to Council.
- Ensure final plan completion ideally, no later than May 31, 2026.

4. Consulting Firm Qualifications

Proposals will be evaluated based on the consulting firm's:

- Experience in municipal strategic planning, preferably in small rural communities.
- Demonstrated ability to facilitate community engagement and stakeholder consultations.
- Knowledge of best practices in governance, strategic planning, and municipal operations.
- Capacity to deliver a high-quality, actionable plan within the project timeline, including completion by no later than May 31, 2026.

5. Proposal Submission Requirements

Consulting firms are requested to provide:

- Company profile and qualifications
- Proposed methodology for delivering the Strategic Plan, including engagement strategies and timelines.
- Detailed work plan and schedule, including:

- *Proposed start and completion dates (final completion target date to be specified. Ideally no later than May 31, 2026).
 - Frequency of meetings with the CAO to review progress
 - Frequency and format of updates to Council
 - Key milestones and draft submissions
 - Team member biographies and roles
 - References from comparable projects (minimum of 2)
 - Cost proposal, including fees and any expenses. Price quoted must be all-inclusive of travel, meals, accommodations, plus HST.
- *Timeline is subject to adjustment based on Municipality of Calvin and consultant consultation prior to the initiating a formal agreement.

6. Deliverables and ownership:

The final Strategic Plan will become the property of the Municipality of Calvin.

Final Report Presentation

The consulting firm will provide:

- Ten professionally bound paper copies
- One editable Word document formatted with accessible fonts and structure consistent with the Accessibility for Ontarians with Disabilities Act (AODA, 2005), including headings, large-print (minimum 14 pt) text, and screen-reader compatible formatting.
- One electronic copy (PDF or Word) fully accessible and compliant with AODA standards, including proper structure, alt text for images and charts, and readable font size.

7. Evaluation Criteria

Criteria	Max Points	Notes
Understanding of project objectives and scope	15	Demonstrates clear comprehension of the Municipality's needs and goals.
Experience and qualifications of consulting team	20	Relevant experience in municipal strategic planning, especially in small/rural communities; qualifications of team members.
Methodology and proposed approach	20	Feasibility, clarity, and effectiveness of proposed engagement, data collection, analysis, and plan development.
Ability to meet timelines and project milestones	20	Realistic work plan, frequency of meetings with CAO, updates to Council, final completion by May 31, 2026 (ideally).
References from comparable projects	10	Quality of references and prior project success.
Price / overall cost-effectiveness	15	All-inclusive pricing, value for money (lowest cost not necessarily selected).

Total Points: 100

8. Project Timeline

The Municipality's proposed timeline for this RFP process is as follows:

- RFP Issue Date: November 12, 2025
- Proposal Submission Deadline / RFP Opening: December 15, 2025, at 12:00 PM
- Interview with CAO and Council: by January 31, 2026
- Council Award Decision: by January 31, 2026
- Agreement on Project Timelines and Project Commencement: By February 15, 2026

9. Submission Instructions

Proposals must be submitted in a sealed envelope, and received at the Municipal office, 1355 Peddlers Drive, Mattawa, ON P0H 1V0, by noon, December 15, 2025, clearly labelled "Request for Proposals (RFP) SPC-2025-01- Municipality of Calvin – Strategic Plan Consulting Services".

Electronic submissions will not be accepted.

10. For inquiries regarding this RFP, please contact:

Donna Maitland, CAO/Clerk Treasurer
Phone: 705-744-2700
Email: cao@calvintownship.ca

8.7
2128/05

CAO Report to Council: CAO43-2025 – Strategic Plan – Request for Council Direction.

PURPOSE:

To seek Council's authorization to initiate the development of a Municipal Strategic Plan, to be funded through the Canada Community-Building Fund (CCBF) and/or FedNor, ROD, and to engage a qualified consultant to facilitate the process with Council and community involvement at every key stage.

BACKGROUND:

The Municipality of Calvin is a small rural community in Northeastern Ontario with a population of under 600 residents. Established over 100 years ago, the municipality provides local government services through an elected Council and, supported by a small, professional administrative team.

Calvin is a close-knit community with limited local amenities — including no schools, grocery stores, or gas stations, and few businesses. The municipality is experiencing new residents moving in and recently, Council made the decision to re-engage in a regional community economic development partnership, to support sustainable growth, economic and community development.

In recent years, the Municipality has faced significant administrative and organizational challenges. Following the 2022 municipal election, all senior administrative and public works staff had departed, and no members of the previous Council were re-elected. This resulted in a complete turnover of both elected officials and staff, leaving no institutional continuity or historical administrative knowledge.

The new administration inherited numerous issues requiring urgent attention, which altogether were all-consuming, and in addition to responding to day-to-day activities. These included, but were not limited to:

- Rebuilding financial records and systems;
- Addressing legal and labour matters;
- Negotiating and implementing the first collective agreement;
- Updating many outdated bylaws and policies;
- Completing several overdue provincial reports and compliance requirements;
- Advancing an incomplete Asset Management Plan;
- Managing overdue property tax accounts; and
- Recently, responding to and recovering from a major storm event that required significant administrative follow-up.

In mid-2024, a Strategic Planning Committee was initiated, however, shortly afterwards, work was paused by Council due to the Mayor's extended medical leave.

With strong staff now in place, financial and operational functions stabilized, and most reporting obligations current, the Municipality is ready to refocus on long-term direction-setting and community engagement.

Discussion/Rationale

A Strategic Plan will provide a roadmap for Council and staff, aligning community priorities, resources, and opportunities to achieve measurable outcomes. It will include key elements such as detailed community analysis (demographic, economic, infrastructure, services), measurable goals, and implementation strategies will result in a robust and actionable plan. The Strategic Plan will be created through research, council and staff input, and community engagement, providing the baseline data needed to guide Council's decisions and future term planning. The Strategic Plan will define the community's shared vision, mission, and values, and guide policy, budgeting, and service delivery decisions.

A professionally facilitated process will:

- Engage residents, stakeholders, and community organizations to identify shared goals and values;
- Support the development of brand identity to strengthen community pride and recognition;
- Establish a foundation for Council's remaining term priorities and provide guidance for future Councils in designing their term plans, allocating resources effectively, and maintaining continuity in pursuing long-term community goals;
- Help focus limited resources on achievable objectives with the greatest impact; and

-Improve transparency and accountability to the public.

While the Municipality has a capable and qualified administrative team, staff are fully engaged with ongoing operational responsibilities, compliance reporting, continuing to resolve some of the issues previously mentioned; and community service delivery.

Council members are actively engaged in their personal and professional commitments, with more than half working full-time outside of municipal duties. Coordinating meetings, workshops, and community engagement to progress the Strategic Plan efficiently is therefore challenging. Engaging a consultant will help ensure the process remains focused, timely, and productive, while accommodating Council's schedules and maximizing participation.

Developing a comprehensive Strategic Plan is a time-intensive process that cannot be completed effectively within regular operational duties. Engaging an experienced consultant will provide a faster and more efficient approach, allowing the Municipality to meet timelines, ensure best practices, and produce a high-quality Strategic Plan, while staff continue to focus on essential municipal operations. Committees and staff can still provide input, but the overall process requires professional facilitation and dedicated time to be successful.

Council's direct involvement is essential to the success of this project. Council will:

- Review and approve the draft Request for Proposals (RFP) prior to issuance;
- Meet with the selected consultant during the project's initial phase to confirm goals, timelines, and engagement expectations;
- Participate in consultation sessions with the consultant and community;
- Review progress updates and draft materials at key milestones; and
- Approve the final Strategic Plan upon completion.

In addition, Council has recently approved the Municipality's participation in a regional economic development entity. A Strategic Plan will provide the Municipality with a clear understanding of its priorities, strengths, and areas for growth, ensuring that our participation in regional initiatives is aligned with community goals. It will allow Council and staff to determine how best to contribute to the regional organization, communicate our interests effectively, and ensure that the Municipality's voice is represented in decision-making. Without a Strategic Plan, we cannot guarantee that our involvement in regional activities will reflect the needs, aspirations, and priorities of the community.

This collaborative process will ensure the final document reflects both Council's leadership vision and the community's collective aspirations.

Financial Impact

There are no direct impacts to the municipal tax levy. The Strategic Plan project will be fully funded through existing Canada Community-Building Fund (CCBF) allocations, and/or Fednor and ROD grants. A detailed scope of work and estimated cost will be developed and presented to Council prior to issuing the formal RFP.

It is anticipated that the project will span approximately six to eight months, depending on consultant availability and the level of public engagement desired by Council. The process would typically include a combination of Council workshops, community surveys, and public open house sessions, supported by administrative coordination and consultant facilitation.

Next Steps

If authorized by Council, staff will:

- Prepare a draft Request for Proposals (RFP) for Council's review and approval;
- Issue the approved RFP and recommend award of contract to the preferred consultant;
- Coordinate community engagement activities and provide administrative support to the consultant;
- Schedule regular updates and working sessions with Council; and
- Present the final Strategic Plan to Council for formal adoption.

RECOMMENDATION TO COUNCIL

THAT Council directs staff to proceed with the development of a Municipal Strategic Plan, to be funded through the Canada Community-Building Fund (CCBF) and/or FedNor/ROD grants;

AND THAT staff be directed to prepare a Request for Proposals (RFP) for Council's review and approval to retain professional consulting services to lead the strategic planning process;

AND THAT Council shall participate actively throughout the process, including approval of the RFP, consultation with the selected consultant, review of draft deliverables, and adoption of the final Strategic Plan upon completion.



Donna Maitland October 23, 2025

613

CAO Report to Council: CAO46-2025 – Business Arising from Oct 28, 2025 Regular Meeting of Council

PURPOSE:

To provide Council with an update to their motion whereby staff was directed to request a copy of the Financing Agreement between Casselholme (CH) and Infrastructure Ontario (IO) from CH and IO.

BACKGROUND:

At the Oct 28th Regular Meeting of Council, after an initial unsuccessful attempt to obtain a copy of the loan agreement from Casselholme as directed by Council, Council adopted Resolution 2025-317 to formally request a copy of the loan agreement from both Casselholme and Infrastructure Ontario.

This information would close the loop with respect to having in their possession all the documents required to review and understand the stated Municipality's share of the Casselholme redevelopment costs.

UPDATE:

On Oct 29th, the CAO forwarded a copy of the resolution to Angie Punnett, Executive Director (CH) and Savina Peshkova, Senior Relationship Manager | Lending (IO) with a request to acknowledge receipt of the correspondence and expected date of response. To this date (Oct 29), no acknowledgement or response has been received from CH and IO indicated on the 29th she would be looking into the status of our request.

RECOMMENDATION TO COUNCIL

THAT Council receive CAO Report 046-2025, Business Arising from Oct 28, 2025 Meeting of Council, Casselholme;

If a copy of the Financing Agreement has not been received by the Nov 11, 2025 Council meeting,

- to submit an approved motion of Council to Casselholme management and chairperson formally requesting the item be placed on the next Board of Management meeting agenda for a response
- to submit a FOI request to Casselholme to obtain a copy of the Loan Agreement.



Donna Maitland October Nov 4, 2025

CAO

From: CAO
Sent: October 29, 2025 1:10 PM
To: Angie Punnett
Subject: Council request for information
Attachments: request for copy of io loan agreement.pdf

Importance: High

Hello Angie

Please find attached a formal Request for Information issued pursuant to Council Resolution 2025-317, adopted at the Regular Meeting of Council for the Municipality of Calvin held on October 28, 2025. Kindly confirm whether you will be providing the requested information and advise by what date we can expect to receive it.
Thank you for your attention to this matter.
Regards,

Donna Maitland
CAO/Clerk/Treasurer
Municipality of Calvin
1355 Peddlers Dr., R.R.#2, Mattawa, ON. P0H 1V0
Ph: 705-744-2700
www.calvintownship.ca



 Please consider the environment before printing this e-mail.

DISCLAIMER: This e-mail and any attachments may contain personal information or information that is otherwise confidential. If you are not the intended recipient, any use, disclosure or copying of any part of it is prohibited. The Municipality of Calvin accepts no liability for damage caused by any virus transmitted in this message. If this e-mail is received in error, please immediately reply and delete or destroy any copies of it. The transmission of e-mails between an employee or agent of the Municipality of Calvin and a third party does not constitute a binding contract without the express written consent of an authorized representative of The Corporation of the Municipality of Calvin.



Corporation of the Municipality of Calvin Council Resolution

Date: October 29, 2025

Cassellholme

Resolution Number: 2025-317

Moved By: Councillor Moreton

Seconded By: Councillor Manson

WHEREAS there is reference and incorporation of the Financing Agreement repeated throughout the Guarantee and Postponement Agreement between member municipalities and Infrastructure Ontario, AND WHEREAS it thus forms a part of the Agreement; AND WHEREAS it is very odd that it did not form part of the original motion, bylaw and Agreement "package" in 2022;

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin directs staff to formally requests a copy of the Financing Agreement from both Cassellholme and Infrastructure Ontario so the Council for the Corporation of the Municipality of Calvin can complete the loop in their review and understanding of the obligation.

Result: Carried

CERTIFIED to be a true copy of
Resolution No. 2025-317 passed by the
Council of the Municipality of Calvin Township
on the 28th day of October, 2025.

Donna Maitland
CAO/Clerk/Treasurer

CAO

From: CAO
Sent: October 29, 2025 1:18 PM
To: 'savina.peshkova@infrastructureontario.ca'
Subject: FW: Council request for information
Attachments: request for copy of io loan agreement.pdf

Importance: High

Hi Savina
Please see below and attached. thank you!
Donna

Donna Maitland
CAO/Clerk/Treasurer
Municipality of Calvin
1355 Peddlers Dr., R.R.#2, Mattawa, ON. P0H 1V0
Ph: 705-744-2700
www.calvintownship.ca



 Please consider the environment before printing this e-mail.

DISCLAIMER: This e-mail and any attachments may contain personal information or information that is otherwise confidential. If you are not the intended recipient, any use, disclosure or copying of any part of it is prohibited. The Municipality of Calvin accepts no liability for damage caused by any virus transmitted in this message. If this e-mail is received in error, please immediately reply and delete or destroy any copies of it. The transmission of e-mails between an employee or agent of the Municipality of Calvin and a third party does not constitute a binding contract without the express written consent of an authorized representative of The Corporation of the Municipality of Calvin.

From: CAO
Sent: October 29, 2025 1:11 PM
To: Pun, Karen (IO) <Karen.Punn@infrastructureontario.ca>
Subject: Council request for information
Importance: High

Hello Karen

Please find attached a Request for Information issued pursuant to Resolution 2025-317, passed at the Regular Meeting of Council for the Municipality of Calvin held on October 28, 2025.

Kindly confirm whether you will be providing the requested information, and advise by what date we can expect to receive it.

Thank you for your attention to this matter.

Regards,

Donna Maitland
CAO/Clerk/Treasurer
Municipality of Calvin
1355 Peddlers Dr., R.R.#2, Mattawa, ON. P0H 1V0
Ph: 705-744-2700
www.calvintownship.ca



 Please consider the environment before printing this e-mail.

DISCLAIMER: This e-mail and any attachments may contain personal information or information that is otherwise confidential. If you are not the intended recipient, any use, disclosure or copying of any part of it is prohibited. The Municipality of Calvin accepts no liability for damage caused by any virus transmitted in this message. If this e-mail is received in error, please immediately reply and delete or destroy any copies of it. The transmission of e-mails between an employee or agent of the Municipality of Calvin and a third party does not constitute a binding contract without the express written consent of an authorized representative of The Corporation of the Municipality of Calvin.

From: CAO
Sent: October 29, 2025 1:10 PM
To: Angie Punnett <punnetta@cassellholme.on.ca>
Subject: Council request for information
Importance: High

Hello Angie

Please find attached a formal Request for Information issued pursuant to Council Resolution 2025-317, adopted at the Regular Meeting of Council for the Municipality of Calvin held on October 28, 2025.

Kindly confirm whether you will be providing the requested information and advise by what date we can expect to receive it.

Thank you for your attention to this matter.

Regards,

Donna Maitland
CAO/Clerk/Treasurer
Municipality of Calvin
1355 Peddlers Dr., R.R.#2, Mattawa, ON. P0H 1V0
Ph: 705-744-2700



Corporation of the Municipality of Calvin Council Resolution

Date: October 29, 2025

Cassellholme

Resolution Number: 2025-317

Moved By: Councillor Moreton

Seconded By: Councillor Manson

WHEREAS there is reference and incorporation of the Financing Agreement repeated throughout the Guarantee and Postponement Agreement between member municipalities and Infrastructure Ontario, AND WHEREAS it thus forms a part of the Agreement;
AND WHEREAS it is very odd that it did not form part of the original motion, bylaw and Agreement "package" in 2022;

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin directs staff to formally requests a copy of the Financing Agreement from both Cassellholme and Infrastructure Ontario so the Council for the Corporation of the Municipality of Calvin can complete the loop in their review and understanding of the obligation.

Result: Carried

CERTIFIED to be a true copy of
Resolution No. 2025-317 passed by the
Council of the Municipality of Calvin Township
on the 28th day of October, 2025.

Donna Maitland
CAO/Clerk/Treasurer

7

**CONSENT AGENDA
ITEMS FOR INFORMATION
PURPOSES**

The Corporation of The Township of Stone Mills

4504 County Road 4, Centreville, Ontario K0K 1N0
Tel. (613) 378-2475 Fax. (613) 378-0033
Website: www.stonemills.com



October 22, 2025

Sent Via Email Only

Re: Advocacy for Funds to Effectively Manage the Emerald Ash Borer Infestation

Please be advised that during the regular Council meeting of September 15, 2025, Township of Stone Mills Council passed the following motion,

Resolution 19-695-2025

Whereas the Emerald Ash Borer (EAB) infestation has resulted in a substantial increase in dead ash trees throughout Ontario, resulting in extensive ecological, economic, and public safety challenges;

And Whereas dead ash trees contribute to potential hazards, including falling limbs, compromised power lines, and blocked transportation routes, posing significant threats to public safety;

And Whereas removing and replacing dead ash trees is a costly undertaking that imposes financial burdens on municipalities, private organizations, and individual property owners;

Therefore, Be It Resolved That the Council of the Township of Stone Mills formally requests that the Provincial and Federal governments establish a dedicated fund to assist municipal governments, private organizations, and property owners in effectively managing the removal and replanting of trees, thereby addressing the aftermath of the EAB infestation.

Be It Further Resolved That funding support should encompass:

1. Grants for municipalities to fund community-wide removal and replanting initiatives.
2. Financial assistance for private organizations engaged in environmentally restorative work.
3. Subsidies for individual property owners to safely remove and replace dead ash trees.

And Be It Further Resolved That this request be forwarded to relevant Provincial and Federal ministries and agencies involved in environmental management, forestry, and public safety.

Be It Finally Resolved That a supporting letter be drafted and disseminated to other municipalities across Ontario to encourage regional advocacy and collaboration in addressing this ecological challenge.

Moved By Councillor Fenwick
Seconded By Deputy Woodcock
Carried

If you have any questions, please do not hesitate to contact the undersigned.

Sincerely,



Brandi Teeple
Township Clerk
Township of Stone Mills
4504 County Road 4
Centreville, ON, K0K 1N0
Phone: 613 378-2475 ext. 225
Email: bteeple@stonemills.com

cc. Mark Carney, Prime Minister of Canada
Doug Ford, Premier of Ontario
Mike Harris, Minister of Natural Resources
Todd McCarthy, Minister of the Environment, Conservation and Parks
Rob Flack, Minister of Municipal Affairs and Housing
Julie Dabrusin, Minister of Environment and Climate Change
Marjorie Michel, Minister of Health
Ric Bresee, MPP Hastings-Lennox & Addington-Tyendinaga
Shelby Kramp-Neuman, MP Hastings-Lennox & Addington-Tyendinaga
Quinte Conservation
Canadian Food Inspection Agency
The Association of Municipalities of Ontario
All Ontario Municipalities

September 30, 2025

CL 14-2025, September 25, 2025

DISTRIBUTION LIST

SENT ELECTRONICALLY

Motion Respecting State of Emergency on Mental Health, Homelessness and Addictions

Regional Council, at its meeting held on September 25, 2025, passed the following motion:

WHEREAS Niagara Region issued three separate declarations of emergency in the areas of homelessness, mental health and opioid addiction on February 23, 2023, recognizing that the scope and scale of the crisis surpasses the Region's capacity to respond effectively; and

WHEREAS following the submission of the three declarations of emergency, the Provincial Emergency Operations Centre (PEOC) has engaged with the Region's Community Emergency Management Coordinator (CEMC); and

WHEREAS these issues have continued to intensify and add further strain to the social support system in Niagara over the past two years; and

WHEREAS municipalities across Ontario are continuing to experience similar challenges; and

WHEREAS a coordinated, province-wide approach and associated funding support is required to address the growing emergency of mental health, homelessness and opioid addiction, the scale of which falls well beyond the scope of what a municipality can address.

NOW THEREFORE BE IT RESOLVED:

1. That Niagara Region **ADVOCATES** that the Province support a coordinated approach between the Ministry of Health, the Ministry of Municipal Affairs and Housing, and the Ministry of Children, Community and Social Services to address ongoing challenges related to mental health, homelessness and opioid addiction;
2. That Niagara Region **FORMALLY ADVOCATES** for Provincial funding to address identified gaps in programs and services contributing to the state of emergency including affordable housing, supportive housing, addictions treatment, and mental health supports for vulnerable populations; and

3. That this motion **BE SENT** to the Provincial and Federal Governments, FCM, AMO and all municipalities in Ontario.

Yours truly,



Ann-Marie Norio
Regional Clerk

:kl

CLK-C 2025-109

Distribution List

Premier of Ontario
Prime Minister of Canada
Federation of Canadian Municipalities (FCM)
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

Tuesday, October 21, 2025

Resolution # RC25170	Meeting Order: 8
Moved by: <i>L. K. Spots</i>	Seconded by: <i>M. Haffner</i>

WHEREAS the Government of Ontario has introduced new regulations, effective January 1, 2025, requiring grocery stores with over 4,000 square feet of retail space to accept empty alcohol containers and return deposits as a condition of maintaining their liquor licenses; and

WHEREAS many large retailers have raised concerns about this obligation due to logistical challenges, including costs, space limitations, and insufficient infrastructure to manage high volumes of returned containers and local residents in Wawa are very upset that there will be no location in the community or area accepting empty alcohol containers; and

WHEREAS this change may negatively impact vulnerable populations, including low-income individuals who depend on bottle returns as a modest yet vital source of income and will increase the amount of waste being dumped at the municipal landfill; and

WHEREAS the ongoing privatization and deregulation of Ontario's previously effective bottle return program threaten to undermine decades of progress in sustainable waste management, environmental stewardship, and circular economy practices; and

WHEREAS the lack of a clear, accessible, and equitable alternative for recycling alcohol containers may place additional strain on municipal waste systems and contribute to increased environmental degradation;



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Municipality of Wawa supports the development of an accessible, province-wide, and publicly accountable alcohol container return system that:

1. Protects low-income earners and vulnerable residents who rely on bottle returns;
2. Closes gaps in the deposit-return cycle to reduce landfill waste and environmental harm;
3. Provides adequate infrastructure, training, and support to retailers participating in the return system;
4. Ensures strong, consistent enforcement and oversight of return program compliance;
5. Safeguards the public interest in recycling and waste diversion amid increasing privatization pressures;

AND BE IT FURTHER RESOLVED that the Council urges the Government of Ontario to collaborate meaningfully with municipalities, retailers, environmental organizations, and experts to implement a fair, effective, and inclusive solution that ensures the long-term success of Ontario's deposit-return and recycling systems;

AND BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Premier of Ontario, the Minister of the Environment, Conservation and Parks, the Association of Municipalities of Ontario (AMO), the Federation of Northern Ontario Municipalities (FONOM), and all Ontario municipalities for their support and consideration.

RESOLUTION RESULT		RECORDED VOTE		
☒	CARRIED	MAYOR AND COUNCIL	YES	NO
☐	DEFEATED	Mitch Hatfield		
☐	TABLED	Cathy Cannon		
☐	RECORDED VOTE (SEE RIGHT)	Melanie Pilon		
☐	PECUNIARY INTEREST DECLARED	Jim Hoffmann		
☐	WITHDRAWN	Joseph Opato		

Disclosure of Pecuniary Interest and the general nature thereof.

- ☐ Disclosed the pecuniary interest and general name thereof and abstained from the discussion, vote and influence.

Clerk: _____

MAYOR – MELANIE PILON	CLERK – MAURY O'NEILL



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

Tuesday, July 15, 2025

Resolution # RC25121	Meeting Order: 8
Moved by: <i>Cathy Cannon</i>	Seconded by: <i>Joseph Opato</i>

WHEREAS The Beer Store has closed more than 70 of its store locations across the Province since the Ford Government made the decision to end its exclusivity agreement with The Beer Store and allowed other locations like convenience and grocery stores to sell beer, wine and mixed alcoholic drinks; and

WHEREAS many of the retail stores being closed are in small, northern communities such as Chapleau, Atikokan, Powassan and Blind River where The Beer Store is very important to the local community; and

WHEREAS the presence of The Beer Store in Northern Ontario communities and in Wawa, provides good paying jobs, convenient access to beer sales for tourists looking to purchase a variety of Canadian made beer products not carried in other locations and contributes to the local and provincial economy; and

WHEREAS The Beer Store closure in Wawa would lead to job losses in the community and negatively impact the local economy;

NOWHEREFORE Council of the Municipality of Wawa request that the Provincial Government take the steps necessary to preserve the presence of The Beer Store in small, rural and northern communities and that it request that The Beer Store reconsider its decision to close additional Beer Stores in Ontario, especially in small, northern communities.

AND FURTHER that a copy of this Resolution be forwarded to Premier Doug Ford, Honourable Peter Bethlenfalvy the Minister of Finance, Honourable Victor Fedeli the Minister of Economic Development, Job Creation and Trade, Bill Rosenberg the M.P.P. Algoma-Manitoulin, FONOM, NOMA, and AMO.

RESOLUTION RESULT	RECORDED VOTE		
☒ CARRIED	MAYOR AND COUNCIL	YES	NO
☐ DEFEATED	Mitch Hatfield		
☐ TABLED	Cathy Cannon		
☐ RECORDED VOTE (SEE RIGHT)	Melanie Pilon		
☐ PECUNIARY INTEREST DECLARED	Jim Hoffmann		
☐ WITHDRAWN	Joseph Opato		

Disclosure of Pecuniary Interest and the general nature thereof.

- ☐ Disclosed the pecuniary interest and general name thereof and abstained from the discussion, vote and influence.

Clerk: _____

MAYOR – MELANIE PILON	CLERK – MAURY O'NEILL
<i>M. Pilon</i>	<i>Maury O'Neill</i>

October 17, 2025

The Beer Store

Corporate Office | 2258 Coleraine Drive
Bolton, ON L7E 3A9

Attention: Roy Benin

Dear Mr. Benin.

The closing of The Beer Store is the final nail in the coffin for those of us in the town of Wawa who are interested in our environment and recycling. I am not a consumer of alcohol, but since 1992, I have picked up the sad, abandoned packaging others have thrown out on the sides of our roads.

As a volunteer, I have cleaned our outdoors of trash by the truckloads and most of it was made up of beer and wine containers. Having a European background and knowing that even pop cans have a deposit of 10 cents on them there, it is with tears in my eyes that I see the loss of a place to turn in recyclables.

I fought the bureaucracy, wrote to companies and ministers about the abuse of our environment and the renewable resources until finally a deposit was established here in Ontario. The program encourages people to turn in their recyclables rather than putting them in the landfill and the pennies add up.

Here in the north, we live in an "untouched" wilderness and try to promote this for tourism, hunting, and fishing. Often, one of the first stops in town is The Beer Store. Why is this now closed when the nearest store is over 200 km away and there is now no place to accept the empties? Our grocery store had beer and wine when that program was first introduced, but has now cut back as they don't want to accept the recyclables. The one convenience store is also not set up for recyclables and doesn't carry the selection of products The Beer Store did.

So, while it is still possible to purchase a limited selection in our town, the loss of the recycling program affects us deeply. Many organizations, such as skating clubs, hockey teams, Boy Scouts/Girl Guides and even retirees profit from the deposit through bottle drives. These assist the community and keep our outdoors clean to benefit the environment as well. Cans and bottles do not disintegrate in the outdoors. To the contrary, broken glass hurts people and wildlife both. Why are we going backwards on this important recycling project? Why are we in the North forgotten.

We will be drowning in beer cans without a recycling program. What is the solution? Please find one as it is you and this government that have made these changes.

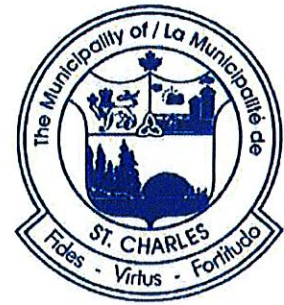
Sincerely,



Karin Grundt
Garbologist
P.O. Box 1430
Wawa, ON P0S 1K0

7.4

**The Corporation of the Municipality of St. Charles
RESOLUTION PAGE**



Regular Meeting of Council

Agenda Number: 5.4.2.
Resolution Number 2025-241
Title: Resolution of Support - Closure of Before and After School Programs
Date: October 15, 2025

Moved by: Councillor Pothier
Seconded by: Councillor Laframboise

WHEREAS the Council of the Municipality of Bluewater, at its Regular Meeting of September 2, 2025, passed a Resolution urging the Province of Ontario to address the staffing shortages leading to the closure of before and after school programs;

AND WHEREAS the Municipality of St-Charles is experiencing a similar challenge, whereby financing for before and after school programming is provided through the Manitoulin-Sudbury District Services Board, but the managing organization has been unable to recruit sufficient staff to operate programs in our local school, despite the existence of a substantial waiting list of families requiring care;

AND WHEREAS the Council of the Municipality of St-Charles recognizes the importance of before and after school programs in providing a trusted, safe, and consistent environment for children outside of regular school hours—support that many working parents and guardians rely upon to balance their employment and family responsibilities;

BE IT THEREFORE RESOLVED that the Council of the Municipality of St-Charles hereby supports the Municipality of Bluewater's September 2, 2025 resolution regarding the closure of before and after school programs;

AND BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Honourable Doug Ford, Premier of Ontario; the Honourable Paul Calandra, Minister of Education; John Vanthof, MPP for Timiskaming—Cochrane; and all Ontario municipalities.

CARRIED


MAYOR

**VIA EMAIL**

Friday, October 3, 2025

Corporate Services Department
Legal Services
Office of the Regional Clerk
1151 Bronte Road
Oakville, ON L6M 3L1

The Right Honourable Mark Carney, Prime Minister of Canada
The Honourable Sean Fraser, Minister of Justice and Attorney General
The Honourable Gary Anandasangaree, Minister of Safety
The Honourable Ruby Sahota, Secretary of State
The Honourable Doug Ford, Premier of Ontario
The Honourable Doug Downey, Attorney General
The Honourable Michael Kerzner, Solicitor General

Please be advised that at its meeting held on Wednesday, September 17, 2025, the Council of The Regional Municipality of Halton unanimously adopted the following resolution:

RESOLUTION: Public Safety Requirements to Protect Our Communities

WHEREAS community safety is the foremost responsibility of all levels of government, including federal, provincial/territorial, and municipal authorities;
AND WHEREAS recent violent home invasions in Halton Region and across Canada highlight the ongoing need to evaluate and strengthen bail laws and the administration of justice to better protect communities;

AND WHEREAS repeat violent offenders continue to be granted bail in some instances, placing victims, families, and first responders at risk, and public confidence in the justice system is undermined when such offenders are quickly returned to the community;

AND WHEREAS the federal government passed Bill C-48, which came into force in January 2024, introducing key reforms to the Criminal Code, including:

- A new reverse onus provision targeting repeat violent offending involving weapons,
- An expanded list of firearms offences triggering reverse onus,

- Requirements for courts to consider an accused's violent history and state on the record their consideration of community safety;

AND WHEREAS the federal government has committed to tabling additional legislation during the Fall 2025 session of Parliament to further strengthen community safety, including reforms related to bail and sentencing;

AND WHEREAS the provinces and territories are responsible for the administration of justice, including:

- Appointing justices of the peace and judges,
- Managing court operations and bail monitoring,
- Hiring and managing Crown Attorneys,
- Funding and overseeing provincial police services and detention centres;

AND WHEREAS on November 13, 2024, the Police Association of Ontario (PAO), the Ontario Provincial Police Association (OPPA), and the Toronto Police Association (TPA), representing 35,000 police members in Ontario, called for urgent action to ensure violent and repeat offenders are not released pending trial, and similar calls have been echoed by the Canadian Association of Chiefs of Police and Canada's Premiers;

AND WHEREAS strengthening bail provisions and the broader justice system requires ongoing collaboration across all levels of government, and doing so would reduce pressures on local police services, the courts, and municipalities;

NOW THEREFORE IT BE RESOLVED:

THAT Halton Regional Council:

1. Recognizes the steps already taken by the federal government through Bill C-48 and acknowledges the commitment to introduce further legislation in Fall 2025;
2. Calls on the Government of Canada to prioritize and expedite the introduction of its promised bail and sentencing reforms in the upcoming session of Parliament;
3. Calls on the Province of Ontario to invest in and strengthen the administration of justice, including:
 - Enhancing bail enforcement and monitoring,

- Increasing resources for Crown prosecutors and court operations, including the previously announced courthouse for Halton
- Expanding judicial capacity and detention infrastructure;
- 4. Encourages a national, coordinated approach involving all levels of government to ensure community safety is not compromised by gaps in bail or sentencing systems.

AND BE IT FURTHER RESOLVED:

- THAT Halton Regional Council calls for the following policy considerations in future reforms:
 - Expanding reverse onus provisions for repeat violent offenders,
 - Establishing stronger mandatory bail conditions, including firearm prohibitions, curfews, electronic monitoring, and no-contact orders,
 - Limiting multiple bail releases for individuals with histories of serious violent offences,
 - Improving inter-agency information sharing among police, Crown prosecutors, and corrections,
 - Prioritizing victim and community impact in bail decisions;
- THAT Halton Regional Council calls on the federal and provincial governments to review Criminal Code time limits and rules for stay of proceedings in cases involving serious and violent offences;
- THAT this motion be forwarded to:
 - The Prime Minister of Canada, the Minister of Justice and Attorney General of Canada, the Minister of Public Safety, the Secretary of State (Combatting Crime),
 - The Premier of Ontario, Attorney General of Ontario, the Solicitor General of Ontario,
 - All federal and provincial parties in the House of Commons and Ontario Legislature;
 - Halton's Members of Parliament and Members of Provincial Parliament,
 - The Canadian Association of Chiefs of Police, the Ontario Association of Chiefs of Police, the Police Association of Ontario, and the Ontario Provincial Police Association;
 - Ontario Association of Police Service Boards (OAPSB) and Canadian Association of Police Governance (CAPG);

- Halton's Local Municipalities;
- THAT this motion be shared with the Association of Municipalities of Ontario (AMO), the Federation of Canadian Municipalities (FCM), and all municipalities across Ontario and Canada, encouraging them to pass similar motions in a spirit of collaborative, cross-jurisdictional reform.

If you have any questions, please contact me at the email address below.

Sincerely,



Graham Milne
Regional Clerk

Graham.Milne@halton.ca

c.

The Honourable Pierre Poilievre, Leader of Official Opposition

Yves-François Blanchet, Leader of Bloc Québécois

Don Davies, Interim Leader of NDP

Elizabeth May, Leader of Green Party

Halton MPs

Halton MPPs

Canadian Association of Chiefs of Police

Ontario Association of Chiefs of Police

Police Association of Ontario

Ontario Provincial Police Association

Ontario Association of Police Boards

Canadian Association of Police Governance

City Clerk's Office, City of Burlington

Valerie Petryniak, Town Clerk & Director, Legislative Services, Town of Halton Hills

Meaghen Reid, Director, Legislative & Legal Services/Town Clerk, Town of Milton

William Short, Town Clerk, Town of Oakville

Association of Municipalities of Ontario (AMO)

Federation of Canadian Municipalities (FCM)

all municipalities across Ontario and Canada

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto (Ontario) M7A 2J3
Tél.: 416 585-7000



234-2025-4923

October 30, 2025

Dear Head of Council:

I am writing to update you on amendments to the *Development Charges Act, 1997* (DCA) that were made by Bill 17, the *Protect Ontario by Building Faster and Smarter Act, 2025*, and corresponding changes to Ontario's Building Code.

As you recall, our government introduced Bill 17 to help speed up the construction of new homes and infrastructure by streamlining development processes and reducing costs, in partnership with municipalities. Among the changes, the Bill:

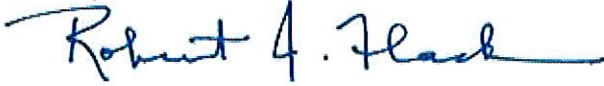
- Amended the DCA to provide for payment of development charges (DCs) for non-rental residential developments to be made in full at the earlier of the date an occupancy permit is issued and the date a development is first occupied. This deferral would encourage residential construction activity by enhancing a developer's cashflow flexibility.
- Removed authority for municipalities to charge interest on any legislated DC deferral amounts, except to the extent such interest has accrued prior to these changes coming into force.

The amendments noted above require a commencement order to come into force. Following consultations with municipal and industry experts, the government has issued a commencement order to bring these changes into force on November 3, 2025.

To support the implementation of deferred development charges, I will be amending the Building Code to require that all non-rental residential buildings subject to a deferred development charge will now require an occupancy permit, which can only be issued once these deferred development charges have been paid. These targeted changes will establish a clear, enforceable payment trigger for municipalities while leaving all life-safety requirements for occupancy unchanged. These Building Code amendments will take effect alongside the DCA amendments on November 3, 2025. Municipalities without development charges, and requirements for other buildings, are unaffected.

I look forward to continuing to work together to get shovels in the ground to build more homes that Ontarians can afford. Please accept my best wishes.

Sincerely,

A handwritten signature in blue ink that reads "Robert J. Flack". The signature is fluid and cursive, with the first name "Robert" and last name "Flack" clearly legible.

Hon. Robert J. Flack
Minister of Municipal Affairs and Housing

- c. Municipal Chief Administrative Officer
 Robert Dodd, Chief of Staff
 Martha Greenberg, Deputy Minister
 Caspar Hall, Assistant Deputy Minister, Local Government Division
 David McLean, Assistant Deputy Minister, Housing Policy and Planning Division

The Corporation of the City of Cambridge
Corporate Services Department
Clerk's Division
shawj@cambridge.ca

October 30, 2025

Re: Rent Protection for Tenants

At its Council Meeting of October 28, 2025, the Council of the Corporation of the City of Cambridge passed the following Motion:

WHEREAS this council understands that the need for affordable rental housing not only applies to new builds but also to the protection of existing affordable units.

WHEREAS the removal of rent control in 2018 on any new residential rental unit opened the door to excessive year over year rent increases and the resulting anxiety and mental anguish that come with unpredictable rental costs and loss of housing security.

WHEREAS the loss of rent control has caused a high number of people across Ontario to be forced out of their homes due to their inability to afford their rent increases.

AND WHEREAS without protection from excessive and malicious rent increases, many Cambridge renters will also be at risk of being priced out of their own homes.

WHEREAS unlimited rent increases can be used as a tool by landlords acting in bad faith to remove existing tenants in order to replace them with new tenants at increased rates.

WHEREAS providing housing stability, maintaining affordable housing stock, and protecting renters from unfair rent increases is of utmost importance to this council.

AND WHEREAS This council recognizes that landlords are essential to a flourishing and affordable housing system,

AND WHEREAS maintaining Ontario as a location that is attractive to landlords is of utmost importance.

NOW THEREFORE BE IT RESOLVED that:

1. Cambridge City Council request the Province of Ontario provide adequate protection against excessive and malicious rent increases for all rental units occupied for residential purposes while maintaining the ability for landlords to operate a viable and sustainable business, and that the City Clerk for the City of Cambridge send a letter to Honourable Doug Ford Premier of Ontario, MPP Jess Dixon, MPP Brian Riddell, and other municipalities throughout Ontario for their endorsement consideration.

Should you have any questions related to the approved resolution, please contact me.

Yours Truly,



Jennifer Shaw
City Clerk

CC: (via email)
Honourable Doug Ford, Premier of Ontario
MPP Jess Dixon
MPP Brian Riddell
Ontario Municipalities



REGULAR MEETING OF THE LIBRARY BOARD, Monday November 3, 2025
365 Hwy 531, Bonfield ON P0H 1E0

PRESENT: Gail Johnston, Leslie Larocque, Britney Morin, Donna Clark
STAFF: Holly Brodhagen
EXCUSED ABSENCE: Storme Van Rassel

- | | | |
|-------|---|--|
| 25-49 | Moved by: Gail Johnston
THAT the Library Board meeting be opened at 7:01pm. | Seconded by: Britney Morin

Carried: Leslie Larocque |
| 25-50 | Moved by: Gail Johnston
THAT the Library Board regular meeting agenda be approved as amended. | Seconded by: Britney Morin
Carried: Leslie Larocque |
| 25-51 | Moved by: Donna Clark
THAT the minutes of the Library Board Meeting held October 6, 2025 be adopted as circulated. | Seconded by: Gail Johnston

Carried: Leslie Larocque |
| 25-52 | Moved by: Donna Clark
THAT reports circulated be approved as presented. | Seconded by: Britney Morin

Carried: Leslie Larocque |
| 25-53 | Moved by: Donna Clark
Be it resolved that the Bonfield Public Library Board approves the purchase of a cellphone and activation of mobile service in collaboration with the Bonfield Township to provide accommodation for patrons where necessary. | Seconded by: Gail Johnston

Carried: Leslie Larocque |
| 25-54 | Moved by: Donna Clark
THAT the Bonfield Public Library Board donate \$100 towards the purchase of a retirement gift for Jeannette Shields from the Library Board Account. | Seconded by: Britney Morin

Carried: Leslie Larocque |
| 25-55 | Moved by: Gail Johnston
THAT the Bonfield Public Library Board approves the Apple IPAD lending policy as presented. | Seconded by: Britney Morin
Carried: Leslie Larocque |
| 25-56 | Moved by Donna Clark
THAT the Bonfield Public Library Board authorizes the transfer of \$2,000.00 from the Salaries Account #1-75-750-732-230 to the Equipment Maintenance & Repairs Account #1-75-750-577-420 to offset the expenditure related to the purchase of a replacement AWE Children's Computer. | Seconded by: Gail Johnston

Carried: Leslie Larocque |
| 25-57 | Moved by: Britney Morin
THAT the Library accepts a donation of \$2000 from the Friends of the Library to be used towards the purchase a new children's computer. | Seconded by: Gail Johnston

Carried: Leslie Larocque |

- 25-58 Moved by: Donna Clark Seconded by: Britney Morin
THAT the Library Board hereby proceeds to closed session at 7:34 p.m. for the purpose of:
personal matters about an identifiable individual.
Carried: Leslie Larocque
- 25-59 Moved by: Donna Clark Seconded by: Britney Morin
THAT the Library Board hereby resumes open session at 7:38 p.m.
Carried: Leslie Larocque
- 25-60 Moved by: Gail Johnston Seconded by: Donna Clark
THAT the Bonfield Public Library Board acknowledges the Incident Report dated October 29,
2025 as presented.
Carried: Leslie Larocque
- 25-61 Moved by: Donna Clark Seconded by: Britney Morin
THAT the Bonfield Public Library Board requests any surplus funds from the 2025 operating
budget to be added to the Reserve account in order to maintain Capital Replacement funds.
Carried: Leslie Larocque
- 25-62 Moved by: Donna Clark Seconded by: Gail Johnston
THAT the Library Board meeting be adjourned at 7:41pm
Carried: Leslie Larocque

Secretary

Chairperson